



## DIVISION OF HEALTH AND MEDICAL SERVICES

Community Health Services  
Disease Prevention  
Family Health  
Health Promotion  
State Epidemiologist

### Using the Doses Administered Report to complete your 2008 Provider Profile

Enclosed please you will find your Provider Profile to be completed for CY 2008. The information under **section D** of the profile can be completed much faster and more accurately if you use the SDIIS to complete this information. **Remember the report is only as accurate as the data that has been entered.** To produce this report:

- 1) Login to the SDIIS
- 2) Click on Print Reports
- 3) Select the Doses Administered Report
- 4) Click on Generate
- 5) From date: 11/01/2006
- 6) To Date: 11/01/2007
- 7) **Uncheck** the Vaccine field, by clicking in the box
- 8) Check the **VFC Eligibility Field by clicking in the box**
- 9) Click on submit

If you have any questions on producing this report, please call me at 773-4783. Thanks, for all of your hard work!!